



Betty Barker / Anita B. Richmond  
**CHILDREN'S DISCOVERY MUSEUM OF THE DESERT**  
71-701 Gerald Ford Drive, Rancho Mirage, CA 92270  
(760) 321-0602 • F: (760) 321-1605 • www.cdmod.org

## CELEBRATION AGREEMENT

Please review the guidelines and complete the agreement below. This agreement must be returned to the Museum at least 5 business days before your party.

### Reservations, payment and cancellation

- Payment is due in full within 2 days of receiving the Reservation Form. Once your party is booked, we are unable to refund your payment. If you reschedule within one year of the date of the original party, your payment will be transferred.
- A mandatory guest list of all guests that might be attending your party must be turned in one week prior to party date.
- If the party does not begin within 30 minutes of the scheduled time, it will be considered canceled and no refunds will be issued.
- Your party package is for a specific number of children and adults. Capacity is strictly enforced for the safety of party guests and Museum visitors.
- Membership admission discounts do not apply to extra guests.
- Any additional costs must be paid for on the party date.

\_\_\_\_\_ **Initial**

### Party Schedule

- You have reserved your celebration room from \_\_\_\_\_ to \_\_\_\_\_.
- Check in at the front desk in the lobby. All guests are required to sign in on a clipboard to ensure an accurate headcount of all party guests.
- Your party guests are welcome to play in the Museum the entire day during open hours.
- All children **MUST** be accompanied by a parent or an adult chaperone at ALL times.
- The party room is reserved for your group for the time outlined in this agreement. You will have access to the room **15 minutes prior** to your scheduled celebration time for setup and **15 minutes after** for clean-up.
- Your selected activity will last approximately 20 minutes.
- Outside entertainment (i.e. clowns, magicians) and costume parties require prior approval.
- You may incur an additional charge if you exceed your allotted time. **Your reservation ends promptly at the scheduled time.**

\_\_\_\_\_ **Initial**

### Food, Beverages and Decorations

- You are welcome to bring food and non-alcoholic beverages for your guests.
- We will provide a refrigerator for your use during the party.
- Food and beverages must stay in the party room.
- Please no novelty candles. Standard birthday candles are permitted.
- Confetti is not permitted in the Party Room or the Museum.
- Please no balloons or piñatas in the Museum.

\_\_\_\_\_ **Initial**

\_\_\_\_\_ **Print Name**

\_\_\_\_\_ **Signature**

\_\_\_\_\_ **Date**